



Christian Virtue and Academic Merit

Promise Town Ministries

03/23/2020

Promise Town Ministry

1500 W. 86th St.

Indianapolis, IN. 46260

Dear Promise Town Families:

Thank you for your overwhelming support and cooperation, this past week. It was amazing to see the seamlessness of drop off/ pick routines. Similarly, the overall flow of the day for children and staff was effortless. Additionally, regarding continued financial support of Promise Town Ministry, it was a true blessing to hear from so many of you – thank you!!

As we enter another week there are a few updates to share:

- **Days of Operation: Monday – Thursday effective until May 1, 2020.**
- **Operating hours 8:30AM – 4:00 PM**
 - Drop-off 8:30 AM – 9:00 AM
 - Pick-up 4:00 PM – 4:30PM
- **Temperature check** – mandated by FSSA and CDC. Detailed information below.
- **School/Classroom communication via:**
 - Email, Remind App, Website: Admin updates
 - Classroom Dojo: Circle time, daily reports, story time, pics and more
 - Pre-K Course work: mailing packets and prepping for pick-up

The Indiana State Department of Health is working closely with our county health department and the Family and Social Services Administration (FSSA) to monitor the situation closely and is preparing guidance documents for health care professionals and childcare providers.

As instructed by the Family and Social Services Administration, the following policy will be **effective immediately**:

- Each **child's temperature** will be taken **upon drop off each day**. Parents will be asked to remain on-site for this to occur.
- If a child present a temperature **over 100.4 degrees Fahrenheit, you will be asked to return home with your child.**
- Children will be asked to remain home until they are fever free for 24 hours without fever reducing medications, as well as free of other symptoms of diarrhea and vomiting for at least 24 hours from the last episode.

Everyone can do their part to help us respond to this emerging public health threat. Parents should take everyday preventive measures to help protect their family from the spread of COVID-19



Christian Virtue and Academic Merit

Promise Town Ministries

- Avoid close contact with people who are sick.
- Encourage respiratory etiquette (e.g., covering coughs and sneezes with a tissue or sleeve).
- Encourage frequent, proper handwashing with soap and water for at least 20 seconds or with hand sanitizer that contains at least 60% alcohol.
- Keep your child at home if sick with any illness. If your child is sick, keep them at home. If their symptoms worsen, contact your healthcare provider.
- Be prepared if your child's school or childcare facility is temporarily dismissed. Talk with your employer about sick leave and telework options in case you need to stay home with your child. Consider planning for alternate childcare arrangements.
- Perform routine environmental cleaning. Routinely clean and disinfect all frequently-touched surfaces (e.g., doorknobs, countertops, work stations) with usual cleaning and disinfection products. Follow all instructions on the product label.

Soli Deo Gloria,

Andrea Takase, Director

Additional Resources

Guidance on child cares remaining open/closing in light of COVID-19 pandemic

https://www.in.gov/fssa/files/Child_Care_Updated_Guidance_032020.pdf

Talking with Children about Coronavirus

https://www.in.gov/fssa/files/Talking_with_Children_about_Coronavirus.pdf